

INSTRUCTIONS FOR CONTRIBUTORS

Manuscript Preparation

Submission of Manuscripts

The manuscripts must be sent to holly.neave@canterbury.ac.nz

Format

The journal publishes two types of articles. The first is a standard journal article (6,000-7,000). The second is a short critical and analytical piece (2,000-3,000 words).

Book reviews should be about 800-1,500 words long.

Abstract and Keywords

An abstract of no more than 250 words should be at the beginning of the article. In addition list 5–7 keywords below the abstract.

Cover Sheet

Your submission should have a cover sheet which provides the title of the paper, name, affiliation, address, telephone number, and e-mail address. Please note any expected changes of contact information, with dates. To facilitate the peer-review process, please refrain from using your name on the cover page.

Illustrations and Photographs

Please do not embed digital images in the text. These should be submitted as separate, high-resolution TIFF, EPS, or JPEG files. The maximum final print size should be 120 x 180 mm (4.75 x 7 inches). Please identify the appropriate slot at the end of the paragraph by using, as an example, “<figure A about here>.” You need to provide a separate, double-spaced document listing all maps, figures and photo captions.

Lettering

Use double-spacing, including references and notes (if any). Use just one font (Times, Times New Roman, or Courier preferred) and type size 12. All pages should be numbered.

Measurements

Please use metric units. Spell out units of measure in the text: 10 hectares (25 acres); 35 kilometres (22 miles).

Maps

The map must contain all important place-names mentioned in the text and needs to be submitted as separate graphics files – not embedded in the text. You need to indicate the approximate slot in the text. An example is shown here: “<map A about here>.”

Currency

Always specify the currency. Note that the type of currency precedes the symbol: NZ\$1400; AU\$700; US\$50; £2500; FJ\$500.

Non-English Words

If authors prefer the use of italics, their wishes will be respected. Put the meaning in parenthesis: *kia ora* (hello).

Numbers

All numbers below 101 should be in words.

Notes

Footnotes should be kept to the minimum. Do not use endnotes.

Permissions

Make sure that you obtain permission to reproduce lengthy quoted material, or illustrations. We would require copies of permission letters prior to publication. Contact the editor in case of difficulties.

Punctuation

Use double quotation marks (“ ”) around short quotes (under two lines).

Author Biography

Authors should provide a short biography at the end of their paper.

Pacific Dynamics Style Manual

The journal uses the APA 7 style.

Please use the following links for common examples:

Author-Date System:

[Author–date citation system](#)

List of References:

[APA Style Common Reference Examples Guide, APA Style 7th Edition](#)

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