

INSTRUCTIONS FOR CONTRIBUTORS

Manuscript preparation

Submission of manuscripts

The manuscripts must be sent to holly.neave@canterbury.ac.nz

Format

The journal publishes two types of articles. The first is a standard journal article (6,000-7,000). The second is a short critical and analytical piece (2,000-3,000 words).

Book reviews should be about 800-1,500 words long.

Abstract and keywords

An abstract of no more than 250 words should be at the beginning of the article. In addition list 5-7 keywords below the abstract.

Cover sheet

Your submission must have a cover sheet which provides the title of the paper, name, affiliation, address, telephone number, fax number and e-mail address. Note any expected changes of contact information, with dates. To facilitate the peer-review process, do not include your name on the cover page.

Illustrations and photographs

Do not embed digital images in text, but should be submitted as separate, high-resolution TIFF, EPS, or JPEG files. The maximum final print size should be 120 x 180 mm (4.75 x 7 inches). Identify the appropriate slot at the end of the paragraph by using, as an example, “<figure A about here>.” You need to provide a separate, double-spaced document listing all maps, figures and photo captions.

Lettering

Use double-spacing, including references and notes (if any). Use just one font (Times, Times New Roman, or Courier preferred) and type size 12. All pages should be numbered.

Measurements

Use metric units. Spell out units of measure in text: 10 hectares (25 acres); 35 kilometres (22 miles).

Maps

The map must contain all important place-names mentioned in text and needs to be submitted as separate graphics files, not embedded in text. You need to indicate the approximate slot in the text. An example is shown here: “<map A about here>.”

Currency

Always specify the currency. Note that the type of currency precedes the symbol: NZ\$1400; £2500; FJ\$500.

Non-English words

If authors prefer the use of italics, their wishes will be respected. Put the meaning in parenthesis: *kia ora* (hello).

Numbers

All numbers below 101 should be in words.

Notes

Footnotes should be kept to the minimum. Do not use endnotes.

Permissions

Make sure that you obtain permission to reproduce lengthy quoted material, or illustrations. We would require copies of permission letters prior to publication. Contact the editor in case of difficulties.

Punctuation

Use double quotation marks (“ ”) around short quotes (under two lines).

Author biography

Authors are to provide a short biography at the end of their paper.

Pacific Dynamics style manual

1. Journal articles

Tupualu, Bob. 1994. “Preserving the Pacific: The problem climate change.” *Climatology*, 24: 215-22. **In-Text:** (Tupualu, 1994: 720).

More than one author:

Bond, Peter K. and Krisnan C. James. 2004. “Accumulation of debt in Christchurch.” *Polar Canterbury*, 30(6): 167-199. **In-Text:** (Bond and Krisnan, 2004: 80).

2. Newspaper Articles

Zombys, Nata and Nonuni Carson. 2008. "To kill terrorists in the sea." *Wall of the Street Journalismo*, September 19. Feature Section. **In-Text:** (Zombys and Carson, 2007).

3. Books

Konunu, Ropate. 1998. *The call of the wild dog*. Suva: Bula Press. **In-Text:** (Konunu, 1998: 72).

More than one author:

Floracey, David B. and Ginger E. Kulino, eds. 2003. *Theory and concepts of doom: A divine approach*. Apia: Matai Publishers. **In-Text:** (Floracey and Kulino, 1993: 98-99).

Corporate author:

University of Central Canterbury. Natural Life Institute. 2007. *A directory of New Zealand rugby players*. Christchurch: Natural Life Institute. **In-Text:** (Canterbury State, 1959: 33).

4. Book Chapter

Kelly, John D. 2010. "Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War." In *Anthropology and Global Counterinsurgency*, edited by John D. Kelly, Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, 67-83. Chicago: University of Chicago Press.

5. Electronic journal article

Thomas, Trevor M. 1956. "Wales: Land of Mines and Quarries." *Geographical Review* 46, no.1: (January), <http://www.jstor.org/stable/211962>. **In-Text:** (Thomas, 1956).

6. Electronic book

Rollin, Bernard E. 1998. *The Unheeded Cry: Animal Consciousness, Animal Pain, and Science*. Ames, IA: The Iowa State University Press. <http://www.netlibrary.com>. **In-Text:** (Rollin, 1998).

7. Website

Hermans-Killam, Linda. 2010. "Infrared Astronomy." California Institute of Technology. Accessed Sept 21. http://coolcosmos.ipac.caltech.edu/cosmic_classroom/ir_tutorial/. **In-Text:** (Hermans-Killam, 2010).

8. Thesis or dissertation

Kumuli, J. 2006. *The theory of nothing: A deep philosophical treatise*. PhD thesis, University of Somewhere. **In-Text:** (Karcz, 2006).

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